

**ASHLAND FIRE DEPARTMENT  
APPARATUS MAINTENANCE**

DATE: \_\_\_\_\_ CITY ID NUMBER: \_\_\_\_\_ UNIT: \_\_\_\_\_ STATION: \_\_\_\_\_

THE FOLLOWING INSPECTIONS SHALL BE MADE AT THE INTERVALS NOTED

DAILY INSPECTION: 1-28    WEEKLY: 1-40    MONTHLY: 1-50

CODE: OK = (v)    REPAIRS NEEDED = (X)    ADJUSTMENTS MADE = (A)

SCBA'S (INITIALS) \_\_\_\_\_ CAPTAIN \_\_\_\_\_ FF \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

AED (INITIALS) \_\_\_\_\_

ODOMETER READING \_\_\_\_\_ DASH HOURS \_\_\_\_\_ PUMP HOURS \_\_\_\_\_ GENERATOR HOURS \_\_\_\_\_

- 1. VISUAL INSPECTION OF VEHICLE (DENTS, SCRATCHES, WINDSHIELD, GLASS, ETC.) \_\_\_\_\_
- 2. CHECK UNDER VEHICLE FOR LEAKS \_\_\_\_\_
- 3. TIRE'S & WHEELS (LUG NUTS & PRESSURE) \_\_\_\_\_
- 4. ENGINE OIL LEVEL (MOBIL 30W) \_\_\_\_\_
- 5. RADIATOR LEVEL \_\_\_\_\_
- 6. POWER STEERING FLUID LEVEL \_\_\_\_\_
- 7. ENGINE BELTS AND HOSES (TENSION AND CONDITION) \_\_\_\_\_
- 8. BOOSTER TANK LEVEL \_\_\_\_\_
- 9. PLYMOVENT CONNECTED \_\_\_\_\_
- 10. START VEHICLE (ALLOW TO RUN AT LEAST 5 – 10 MINUTES) \_\_\_\_\_
- 11. ALL LIGHTS (WARNING, COMPARTMENT, DRIVING, HAND) \_\_\_\_\_
- 12. BRAKE/AIR PRESSURE \_\_\_\_\_
- 13. AIR FILTER RESTRICTION GAUGE/LIGHT \_\_\_\_\_
- 14. FUEL SUPPLY \_\_\_\_\_
- 15. FUEL CARDS/VEHICLE LOG \_\_\_\_\_
- 16. KNOX BOX KEYS \_\_\_\_\_
- 17. SIDE-VIEW MIRROR ADJUSTMENT \_\_\_\_\_
- 18. PRE-PLAN/HAZ-MAT BOOKS \_\_\_\_\_
- 19. WINDSHIELD WIPERS AND WASHER FLUID \_\_\_\_\_
- 20. THERMAL IMAGING CAMERA \_\_\_\_\_
- 21. FIRST AID EQUIPMENT \_\_\_\_\_
- 22. ALL UNASSIGNED SCBA'S & BOTTLES \_\_\_\_\_
- 23. ALL GAS OPERATED EQUIPMENT (FUEL & OIL) \_\_\_\_\_
- 24. POSITION OF ALL VALVES AND PUMP CONTROLS \_\_\_\_\_
- 25. ALL HAND TOOLS AND EQUIPMENT (SECURED) \_\_\_\_\_
- 26. ALL NOZZLES, HOSE, AND EXTINGUISHERS \_\_\_\_\_
- 27. ALL COMPARTMENT DOORS SHUT TIGHT \_\_\_\_\_
- 28. TRANSMISSION FLUID LEVEL \_\_\_\_\_

- 1. NOTIFY YOUR OFFICER OF REPAIRS NEEDED SO THEY CAN BE EXPEDITED
- 2. AFTER EACH USE OF APPARATUS, GO OVER DAILY INSPECTION ITEMS AGAIN
- 3. REFUEL APPARATUS AT BEGINNING OF SHIFT AND AFTER EACH RUN IF NECESSARY, ¾ TANK MINIMUM FUEL LEVEL

REPAIRS NEEDED: \_\_\_\_\_

REPAIRS COMPLETED: \_\_\_\_\_

REMARKS: \_\_\_\_\_

DRIVER'S SIGNATURE: \_\_\_\_\_ OFFICER'S SIGNATURE \_\_\_\_\_

WEEKLY APPARATUS MAINTENANCE CHECKLIST  
(1 – 40 TO BE COMPLETED EVERY SATURDAY)

- 29. GENERAL APPEARANCE \_\_\_\_\_
- 30. CHECK STEERING FOR EXCESS PLAY \_\_\_\_\_
- 31. CLUTCH (IF APPLICABLE) \_\_\_\_\_
- 32. STARTER & ALL ELECTRICAL SYSTEMS \_\_\_\_\_
- 33. EXERCISE ALL PUMP CONTROLS \_\_\_\_\_
- 34. AIR FILTER (IF APPLICABLE) \_\_\_\_\_
- 35. ALL POWER TOOLS & LIGHTS \_\_\_\_\_
- 36. PUMP SHIFT WARNING LIGHTS \_\_\_\_\_
- 37. CHECK PRIMER OPERATION AND OIL LEVEL (30W) \_\_\_\_\_
- 38. LUBRICATE ALL VALVES (INTAKE, DISCHARGE, & PUMP DRAINS) \_\_\_\_\_
- 39. TEST RELIEF VALVE OR GOVERNOR \_\_\_\_\_
- 40. DRAIN AIR TANKS \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

MONTHLY APPARATUS MAINTENANCE CHECKLIST  
(1 – 50) TO BE COMPLETED ON THE FIRST SATURDAY OF EACH MONTH

- 41. GENERAL APPEARANCE (WAX IN JUNE & DECEMBER) \_\_\_\_\_  
(WAX RESERVES IN FEB & AUG)
- 42. INSPECT ALL FIRE EXTINGUISHERS \_\_\_\_\_
- 43. LADDERS (OPERATION, CLEAN, LABELS) \_\_\_\_\_
- 44. CHECK PUMP PACKING \_\_\_\_\_
- 45. LUBRICATE INTAKE VALVE THREAD, CLEAN STRAINER, CHECK GASKETS \_\_\_\_\_
- 46. VISUALLY INSPECT PUMP CASING (LOOSE OR MISSING BOLTS) \_\_\_\_\_
- 47. PUMP GEAR OIL LEVEL \_\_\_\_\_
- 49. DRY VACUUM TEST \_\_\_\_\_  
(22" MINIMUM, LOSS NOT TO EXCEED 10" IN 5 MINUTES)
- 50. SCBA CHECK (INITIALS) CAPTAIN \_\_\_\_\_ ENGINEER \_\_\_\_\_  
FIREFIGHTER \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_